

# 2019-2020 PROSPECTUS



## SUNDAY SCHOOL CALENDAR ACADEMIC YEAR 2019 - 2020

<i>Dates</i>	<i>Events</i>
18 Aug 2019	Open House and Graduation Ceremony [11:00 AM – 2:00 PM]
25 Aug 2019	First Day of School
8 Sep 2019	School Closed [Ashurah]
10 Nov 2019	School Closed [Mawlid-un-Nabi]
28 Nov 2019	School Closed [for Thanksgiving Holiday]
22 Dec 2019	School Closed [Winter Break]
29 Dec 2019	School Closed [Winter Break]
12 Jan 2020	Mid-Term Exam
15 Mar 2020	School Closed [Spring Break]
19 Apr 2020	Annual School Picnic
26 April to 24 May 2020	School Closed [for Holy Month of Ramadan]
31 May 2020	Final Exam Review
7 June 2020	FINAL EXAM
14 June 2020	GRADUATION CEREMONY / LUNCH
42	Total Sundays
11	School Closed
31	Study Sundays

### Tuition per Child

#### Monthly Payment Plan Option

- ❖ \$60.00 – Books and school supplies (one time charge)
- ❖ \$50.00 – Monthly Tuition
- ❖ 9 months School Session

#### Full Payment Plan Option

- ❖ \$90.00 Discount on tuition
- ❖ \$50 x 9 months = \$450.00  
\$450.00- \$90.00 = \$360.00

#### For more info:

Br. Shoeb 469-855-7175

Br. Kasam 214-632-3889

Elementary Teachings of Islam \* Aqeedah and Ikhlāq \* Learn Arabic Language \* Computer lab Research \* Seerat-un-Nabi \* History of Sahaba \* Muslim Civilization and much more...

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## **INTRODUCTION:**

Madinah Masjid Sunday School is a weekend Islamic school that offers classes for students from Kindergarten to the High School level. Our vision is to be the best choice for parents for teaching Islamic education to their children. Insha'Allah, with the help of Allah Subhana Wa Ta'ala, will work together to meet this vision and make this effort a successful one.

The Faculty at Madinah Masjid Sunday Islamic School consists of qualified male and female teachers as well as volunteers who serve as teachers and school staff. All Teachers and Staff except Management are paid monthly to maintain the high standard of education at the school. The goal of the overall school is for students to learn about our religion, Islam.

## **SCHOOL GOALS:**

1. Teach Arabic alphabets and memorization of selected Surahs and Duas.
2. Teach etiquettes of Wadu, Salah, Fasting, Zakat etc.
3. Teach the Seerah of the Prophets, stories of major Prophets and Khulfa-e-Rashideen
4. Teach Islamic Basics: Aqeedah and Amal, Hadith and Manners
5. Teach Tafsir of Quran, Hadith and Islamic History
6. Teach how to research various Islamic topics on Internet in Computer lab
7. Teach to speak common Arabic phrases and sentences used in daily life
8. Our youth will gain Islamic Knowledge and Skills, build confidence, alongside having a great time in spiritual environment

School management would like to see more parents involved in the Sunday School. If you have any questions you may contact School management in front office. Thank you for your cooperation.

## **SCHOOL INFORMATION AND POLICIES:**

The Sunday school will begin at 10:50 AM **SHARP** with the Assembly and will end at 1:50 PM. All students are required to join Dhuhr salat at 2:00 PM

**1. School Year:** Madinah Masjid will follow Carrollton-Farmers Branch ISD school year for the beginning of Semester. The first day of Sunday Islamic School will be August 25<sup>th</sup>, 2019.

**2. Registration:** Insha'Allah the school administration will hold an early registration on Sunday, September 18<sup>th</sup> starting from 11:00 AM and on first day of school at 10 AM.

**3. Tuition:** Please refer to Cover Page.

Tuition is due on first Sunday of each month. Please ensure payment is made on time to avoid \$5.00 late fee charges.

**Note:** If you are unable to pay the tuition please do not hesitate to contact school administration for financial assistance.

**4. Parent-Teacher Meeting:** Parent-Teacher meetings are an important part of our school. This provides the best opportunity for giving and receiving information that is crucial for proper development of your student. Parents desiring a meeting with their student's teacher or with school administration should contact front office for appointment.

**5. Drop-off/Pick-up Policy:** All parents are to legally park in marked parking areas and bring the student inside the Main Hall to drop off. For the safety reasons, it is requested not to drop the student in the middle of the parking lot unattended while other cars are arriving. Please drop off your kids before assembly time by 10:50 am and pickup at Zuhr Salat by 2 pm. If you want to pick up your kid(s) early, please sign in into early release sheet in the office.

**6. Attendance:** Regular attendance is essential for optimal learning at Sunday school. Attendance counts towards 10% of the total grade, thus, please bring your student to school regularly. Timeliness is also a very important quality to teach your children in Islam. Punctuality is a virtue of respect and shows priority given to Sunday school. Undue tardiness or excessive absence will result in a meeting with the administration. If you need to take your child out of class early, you must send a note for the teacher informing her ahead of time.

**7. Class Dismissal:** Students must complete the congregational Dhuhr salat and will then be dismissed. All parents are requested to pray Dhuhr with their children. If you have an issue you want to discuss with the teacher, you need to send a note ahead of time and to make an appointment with the teacher.

**8. Dress Code Policy:** The parents are expected to make sure their children are adhering to the school policy listed below:

- ◆ All students are required to wear clean, neat and well-pressed clothes.
- ◆ Clothes must cover the body loosely without being transparent, revealing, or tight.
- ◆ Boy's pants should not drag below the ankles.
- ◆ Girl's clothes should not expose the legs.
- ◆ A head covering (hijab/dupatta) for a girl is required.
- ◆ It is not appropriate for students to wear clothing that have words or pictures displaying themes other than Al-Islam.
- ◆ Shorts of any length are not allowed.
- ◆ Students not dressed in the proper clothes will be denied entry to the class and parents will be called to bring appropriate clothing.

Children learn by example, thus, to help teach our children the value of the Islamic dress; **all parents are also required to observe the dress code policy**. Please keep in mind that the school is being held in a masjid, and the parents will be required to respect the masjid etiquettes and rules. Parents will be given a written reminder by the administrator if this policy is not followed.

**9. Discipline Policy:** Students are required to conduct themselves in an Islamic manner at all times.

- ◆ They are not to run at any times in the masjid or entryway, as they may slip and injure themselves.
- ◆ They are **NOT** to make a mess in the bathrooms during wudu time and should be taught to wipe after themselves.
- ◆ They are required and expected to be respectful of his/her teacher at all times.

- ◆ Parents are asked to remind their children about their responsibilities every Sunday before coming to school.
- ◆ Abuse, whether physically to the building (damages will be charged to the parents) or verbally to the teacher in any way will absolutely **NOT** be tolerated.
- ◆ The first major discipline issue of a student will be handled by giving a verbal warning.
- ◆ On the second offense, school will issue a notice to the parent and will expect the parent to come and talk to the teacher.
- ◆ Any more warnings may result in suspension and/or dismissal from the school.
- ◆ Absolutely no food or drinks allowed in the classroom at any time.
- ◆ No shoes are to be worn in the classrooms.
- ◆ Only school related books and materials will be allowed in the classroom.
- ◆ Chewing gum is not allowed during the class, nor is passing notes to other students (no matter what the circumstance).
- ◆ No video games and no cell phones in the class. Teachers are allowed to have cell phones but only in vibrating mode.
- ◆ Parents are expected to instruct their students to place shoes on racks and not in the entryway.
- ◆ The school will strictly enforce these disciplines and would appreciate your cooperation.

**10. Parent Volunteers:** Administration is encouraging parents to participate by volunteering for various areas to assist teachers and school management. However, parents are **NOT** allowed to stay in the classroom other than what they volunteered for and cannot stay “to help” in teaching or supervising children in the classroom. Any incidences or issues that may occur while you are on the school premises during school hours are to remain confidential.

**11. Family Picnic / Dinner and Field Trips:** The school will provide Eid pizza party for the entire school in the dining hall on the second Sunday following Eid (the school will be closed the first Sunday following Eid). Family picnic or field trips may be organized and exact date will be announce and published.

**12. Address/Phone/Emergency Contact Changes:** If you move or change your home or cell number, please notify the teacher or administrator immediately. Also, if the number of the person you list for an emergency contact changes, please notify us of that change. It is very important that the school has all of the correct contact information for your child in case we need to reach you for any reason or if there is any emergency.

**13. School Calendar:** A school calendar on the front cover which list all the important dates that you will need to note on your calendar. School will be having a “winter break”, and we are excited about! It will give the students and teachers some time off to enjoy after the first semester and Insha’Allah, everyone should be refreshed and ready to start in January.

**14. Inclement Weather Policy:** In case of inclement weather on Sunday, please contact Br. Shoeb Khan at (469)855-7175 or Haji Kassam at (214) 632-3889 for school closing information.

**DISCLAIMER:**

The Madinah Masjid of Carrollton will **NOT** be held liable for deliberate or accidental occurrence(s) of any sort involving students who go outside the school premises. Thank you once again for adhering to Sunday school policies and for your cooperation. We have dedicated teachers and we look forward to teaching our children and working closely with the parents. Together, Insha'Allah, let's have a wonderful, exciting and educational school year for our children!

Please support the Madinah Masjid of Carrollton by enrolling your children in Sunday School, Hifz School and Regular Four-Day Madrassah so that we can continue our holy mission for the future of our children